

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – September 22, 2014
West Orange High School
51 Conforti Avenue

Revised Agenda

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**
- II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on June 10, 2014.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.
- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF August 18 and 25, and September 8 and 15, 2014 (Att. #1)**
- IV. SUPERINTENDENT/ BOARD REPORTS**
 - A. PARCC/Technology Update
 - B. Snack Shack Update
 - C. Hazel School Field Upgrade
 - D. LRE Settlement 10-06-2014
- V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**
- VI. READING OF THE FOLLOWING BOARD POLICIES: (N/A)**
- VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

A. PERSONNEL

1. Resignations

- a. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s):**

Name	Location	Position	Reason	Effective Date
Yveline Curtis	Redwood	Student Support / Safety	Resignation (3.5 hours per day only)	9/18/14
Matthew Gigiel	St. Cloud	Instructional Assistant	Resignation	9/15/14

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following certificated staff rescission(s):**

Name	Location	Position	Effective Date
Vincent DeJesus	Liberty	Audio Visual Advisor	8/29/14

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):**

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Kailee Beal	WOHS	Physical Education (Leave Replacement)	Vitale	BA	2	\$259.31 per diem	10/6/14 - 1/7/15
Rosemarie Boyle	Roosevelt	School Nurse	Dudkiewicz (transfer)	MA	13	\$86,365 (prorated)	11/24/14 - 6/30/15 **
Jessica Corino	Edison	Math Coordinator	New	N/A	N/A	\$4,226 (prorated)	9/1/14 - 1/30/15
Stacy Jerome	District	School Psychologist	New	MA	3	\$55,787	11/24/14 - 6/30/15 **
Denise De Martinis	District	Language Arts Supervisor K-5	Aquavia (transfer)	MA	1	\$90,814.56 (prorated)	11/24/14 - 6/30/15 **
Ralph Goodwin	Admin. Building	Interim Assistant School Business Administrator	New	N/A	N/A	\$600 per diem (2 days per week)*	10/1/14 - 12/31/14
Nicole Hampton	Pleasantdale / Gregory	LDT-C	Martinelli	MA	<u>11</u>	<u>\$69,914</u> (prorated)	11/24/14 - 6/30/15 **
Melissa Martino	Liberty	Math Coordinator	New	N/A	N/A	\$4,226 (prorated)	9/1/14 - 1/30/15
Allan Norville	WOHS	Math Coordinator	New	N/A	N/A	\$4,226 (prorated)	9/1/14 - 1/30/15
Laura Santimauro	Roosevelt	Math Coordinator	New	N/A	N/A	\$4,226 (prorated)	9/1/14 - 1/30/15
Louis Venturi	St. Cloud	Extended Assignment Substitute	Dell'Italia	N/A	N/A	\$200 per diem	9/4/14 until end of assignment

* or as assigned by the Superintendent

** or sooner as determined by the Superintendent

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):**

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
------	----------	----------	-------------------	-------	------	--------	-----------------

Marisa Maayan	Pleasantdale	Part-time Instructional Assistant	Nesheiwat	Non Degree	6	\$23.62 per hour	9/10/14 - 6/19/15
Barbara Solomon	Pleasantdale	Part-time Instructional Assistant	Christiano	BA	4	24.11 per hour	9/15/14 - 6/19/15

c. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Isaiah J. Adams	Admin. Building / Technology	Co-op Student	New	N/A	N/A	\$8.25 per hour (25 hours per week)	9/24/14 - 6/19/15

d. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Robert Chanda	WOHS	Chemistry	MA+48	14	\$17,240	9/1/14 – 6/30/15
Keith Frey	WOHS	Chemistry	MA+32	14	\$17,003	9/1/14 – 6/30/15
Isabel Macowski	WOHS	Spanish	BA	14	\$13,483 (prorated)	9/11/14 - 6/30/15

e. Superintendent recommends approval to the Board of Education for the following HSPA Preparation Program teachers:

Name	Date(s)	Course Title	# of Hours	Rate of Pay	Total
Katelyn Antico	9/16/14, 9/20/14, 9/23/14, 9/30/14, 10/4/14	Mathematics	13	\$73	\$949
Janis DeRosa	9/16/14, 9/20/14, 9/23/14, 9/30/14, 10/4/14	Mathematics	13	\$73	\$949
Cristina Gonzales	9/16/14, 9/23/14, 9/30/14	Mathematics	6.5	\$73	\$474.50
Caniece Montague	9/16/14, 9/20/14, 9/23/14, 9/30/14, 10/4/14	Mathematics	13	\$73	\$949
Christine O'Neill	9/16/14, 9/20/14, 9/23/14, 9/30/14, 10/4/14	Mathematics	13	\$73	\$949
Shaan Shah	9/16/14, 9/20/14, 9/23/14, 9/30/14, 10/4/14	Mathematics	13	\$73	\$949
Jonathan Tick	9/20/14, 10/4/14	Mathematics	6.5	\$73	\$474.50

f. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Gregory Tynes WOHS	WOHS	Head Coach Boys Basketball	\$11,278	2014-2015
Brian Dillon WOHS	WOHS	Assistant Coach Boys Basketball	\$8,481	2014-2015
Jamaal Cooper OOD	WOHS	Assistant Coach Boys Basketball	\$8,481	2014-2015
Caniece Montague WOHS	WOHS	Head Coach Girls Basketball	\$11,278	2014-2015
Christopher Evans WOHS	WOHS	Assistant Coach Girls Basketball	\$8,481	2014-2015
Steve Olshalsky WOHS	WOHS	Assistant Coach Girls Basketball	\$8,481	2014-2015
Marc Navata WOHS	WOHS	Head Coach Swimming	\$11,278	2014-2015
Leonard Ford Pleasantdale	WOHS	Assistant Coach Swimming	\$8,481	2014-2015
William Urbanski WOHS	WOHS	Head Coach Bowling	\$6,384	2014-2015
Ed Scafidi OOD	WOHS	Head Coach Ice Hockey	\$11,278	2014-2015
Stephan Zichella WOHS	WOHS	Head Coach Wrestling	\$11,278	2014-2015
Jeffrey Mazurek WOHS	WOHS	Assistant Coach Wrestling	\$8,481	2014-2015
Joe Spina WOHS	WOHS	Assistant Coach Wrestling	\$8,481	2014-2015
Joe Picataggio OOD	WOHS	Head Coach Indoor Track (Winter)	\$11,278	2014-2015
Kathy Jackson Edison	WOHS	Assistant Coach Indoor Track (Winter)	\$6,384	2014-2015
Jason Webber Mt. Pleasant	WOHS	Assistant Coach Indoor Track (Winter)	\$6,384	2014-2015
Flecia Blake OOD	WOHS	Assistant Coach Indoor Track (Winter)	\$6,384	2014-2015
Claire Leggiero WOHS	WOHS	Weight Training (Winter Room Monitor)	\$3,758	2014-2015
David Grant WOHS	WOHS	Weight Training (Winter Room Monitor)	\$3,758	2014-2015
Stephan Zichella WOHS	WOHS	Head Coach Baseball	\$11,278	2014-2015
Steve Olshalsky WOHS	WOHS	Assistant Coach Baseball	\$8,481	2014-2015
Joe Perna WOHS	WOHS	Assistant Coach Baseball	\$8,481	2014-2015

Name	Location	Position	Stipend	Effective Dates
Jim Casalino OOD	WOHS	Assistant Coach Baseball	\$8,481	2014-2015
Steve Osborne OOD	WOHS	Volunteer Football Coach	N/A	2014-2015
Joel Troast OOD	WOHS	Head Coach Softball	\$11,278	2014-2015
Candice Pastor OOD	WOHS	Assistant Coach Softball	\$8,481	2014-2015
Michael Marino WOHS	WOHS	Assistant Coach Softball	\$8,481	2014-2015
Vic Alcindor WOHS	WOHS	Head Coach Boys Tennis	\$6,384	2014-2015
Jeff Mazurek WOHS	WOHS	Assistant Coach Boys Tennis	\$4,949	2014-2015
Joe Picataggio OOD	WOHS	Head Coach Boys Track (Spring)	\$11,278	2014-2015
Kathy Jackson Edison	WOHS	Head Coach Girls Track (Spring)	\$11,278	2014-2015
Bridget Haine Roosevelt	WOHS	Assistant Coach Track (Spring)	\$8,481	2014-2015
Flecia Blake OOD	WOHS	Assistant Coach Track (Spring)	\$8,481	2014-2015
David Alfano Edison	WOHS	Assistant Coach Track (Spring)	\$8,481	2014-2015
Jason Webber Mt. Pleasant	WOHS	Assistant Coach Track (Spring)	\$8,481	2014-2015
William Urbanski WOHS	WOHS	Head Coach Golf	\$6,384	2014-2015
Michael Velez WOHS	WOHS	Head Coach Lacrosse	\$11,278	2014-2015
David Perez Roosevelt	WOHS	Assistant Coach Lacrosse	\$8,481	2014-2015
Douglas Nettingham OOD	WOHS	Assistant Coach Lacrosse	\$8,481	2014-2015
James Matsakis WOHS	WOHS	Weight Training (Spring Room Monitor)	\$3,758	2014-2015
William Bock WOHS	WOHS	Weight Training (Spring Room Monitor)	\$3,758	2014-2015
Kim Carissimo Liberty	Liberty	Cheerleading Coach – Fall & Winter	\$9,898	2014-2015
Demond Cowins WOHS	WOHS	Volunteer Coach Boys Basketball	N/A	2014-2015
Brian Dorflauffer OOD	WOHS	Volunteer Coach Boys Basketball	N/A	2014-2015
Mark D'Elia OOD	WOHS	Volunteer Coach Wrestling	N/A	2014-2015

Name	Location	Position	Stipend	Effective Dates
David Alfano OOD	WOHS	Volunteer Coach Winter Track	N/A	2014-2015
Anthony Belardo OOD	WOHS	Volunteer Coach Baseball	N/A	2014-2015
Brian Dorflauffer OOD	WOHS	Volunteer Coach Baseball	N/A	2014-2015

g. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Joel Perry Redwood	Redwood	Guitar Club	\$750	2014-2015
Gerald Powers Redwood	Redwood	Math Club	\$750	2014-2015
Matthew Schmidt Liberty	Liberty	Chamber Chorus	\$1,435	2014-2015
Lisa Touzeau Liberty	Liberty	Audio Visual Advisor	\$2,757	2014-2015
Joshua Zimmer WOHS	WOHS	Jazz Band Advisor	\$2,144	2014-2015

h. Superintendent recommends approval to the Board of Education for the following other co-curricular assignment(s) to be funded by WOHS Music Boosters:

Name	Location	Position	Stipend	Effective Dates
Louis Hellinger OOD	WOHS	Color Guard Show Designer	\$4,000	2014-2015
Julian Johnson OOD	WOHS	Color Guard Drill Designer	\$2,000	2014-2015
Paul Tankard OOD	WOHS	Color Guard Coordinator	\$5,000	2014-2015

i. Superintendent recommends approval to the Board of Education for the following other additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Deborah Andriola	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Mercedes Asqui	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Bryan Azzato	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kristen Azzato	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015

Name	Location	Position	Rate of Pay	Effective Dates
Elicia Baker	WOHS	After School Library Media Center Duty (Substitute)	\$35 per hour as assigned	2014-2015
Robert Berke	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Jennifer Blume	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Sandra Bochese	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Lori Boyd	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Dawn Brennan	Gregory	Morning Breakfast Duty	\$35 per hour as assigned	2014-2015
Jennifer Brewer	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Roger Bryson	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Joy Burnett	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Victoria Busby	Washington	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kim Carissimo	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Dianna Carpenito	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Melissa Carsillo	Pleasantdale	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Richard Celebre	Mt. Pleasant	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Amedeo Chirchiello	Pleasantdale	Afternoon Pick-Up Duty	\$35 per diem as assigned	2014-2015
Florence Chirchiello	Pleasantdale	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Charmaine Cousins	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Nicole Cozzolino	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Bonnie Daum	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Laura Del Barba	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Maureen Del Plato	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Maria DeMartinis	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Lisa DeMichele	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Derek Depascale	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015

Name	Location	Position	Rate of Pay	Effective Dates
Maria DiTaranto	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Megan Domenick	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Maureen Donohue	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Michael Esquerre	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Patricia Fess	Mt. Pleasant	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Danielle Fritts	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Sharon Fumia	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Linda Sue Galate	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Corinne Giaquinto	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Emily Gross	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Catherine Haggarty	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Bridget Haine	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Jamie Hecht	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Amanda Hegedus	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Nancy Hopkins	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Bryan Ille	Hazel	Morning Drop-Off Duty	\$35 per diem as assigned	2014-2015
Boris Ioshpa	Hazel	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kimberly Jackson	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Robert Kuczarski	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Maria Lagonigro	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Karen Lott	Hazel	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Monique Lyons	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Darlene Madden	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kristina Marquez	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015

Name	Location	Position	Rate of Pay	Effective Dates
Randy Mason	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Alecia Marzullo	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Sean McCrudden	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kelly McSharry	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Brianna McTigue	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kristin Mindo	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Rachel Mondalto	St. Cloud	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Lori Montgomery	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Michelle Morais	WOHS	After School Library Media Center Duty (Substitute)	\$35 per hour as assigned	2014-2015
Tracey Nardone	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Frank Newman	Pleasantdale	Afternoon Pick-Up Duty	\$35 per diem as assigned	2014-2015
Kenneth Nolan	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Rachel Ostanski	WOHS	After School Library Media Center Duty (Substitute)	\$35 per hour as assigned	2014-2015
Jennifer Paull	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Linda Perna	Washington	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Thomas Perrone	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Paula Petrucelli	Pleasantdale	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Sophia Rivera	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Jasmine Roberts	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Toni Rodriguez	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Pamela Romanchuk	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Joseph Romano	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Michael Serino	Hazel	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015

Name	Location	Position	Rate of Pay	Effective Dates
Jennifer Sissman	Hazel	Morning Drop-Off Duty	\$35 per diem as assigned	2014-2015
Maryann Solimo	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Nicole Suriano	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Aissetou Sylla	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Anne Tempesta	Liberty	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Colleen Tierney	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Vivian Troya	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Melanie Valentino	WOHS	After School Library Media Center Duty (Substitute)	\$35 per hour as assigned	2014-2015
Martha Van Loon	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Diane Varela	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kathleen Waldron	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Bryant Wanamaker	Roosevelt	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Rene Wells	Washington	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Janet Wiggins	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kim Williams	Gregory	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Kimberley Wilson	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Karen Wynn	Edison	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015
Christopher Yonitch	Redwood	Morning Breakfast Duty	\$35 per diem as assigned	2014-2015

j. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2014-2015:

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Matthew Brill	CEAS	X	X				
Gustavo P. Contreras (effective 9/1/14)	N/A						X
Ellis Daniels	Substitute	X	X	X			

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Marlene Davis	Standard	X		X			
Renee Kuten	Standard	X					
Robert Gerin	Standard	X	X				
Cheick Mbaye	Substitute	X	X	X			
Frederick Mendez	Standard	X	X	X			
Shykela Moore	Substitute	X	X	X			
Peter Norell	CEAS	X	X	X			
Edouard Remy	Substitute	X	X				
Karen Sandella	Standard	X	X	X			
Debra Santoro	Standard	X	X				
James Sierotko	CE	X	X				
Mary Shipman	CEAS	X	X				
Kyndra Stephens	Substitute	X	X	X			

4. Leaves of Absence:

a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Katelyn Antico (Family)	WOHS	11/13/14 – 1/22/15	1/23/15 – 6/19/15	N/A	9/1/15
Amy Drost (Medical)	Mt. Pleasant	9/2/14 - 11/13/14	N/A	N/A	11/14/14
Maria Larezza (Medical)	Pleasantdale	9/2/14 – 10/23/14	10/24/14 – 11/26/14	N/A	12/1/14
Meredith Schwartz (Family)	Edison	1/5/14 – 1/28/14	1/29/14 – 4/13/15	N/A	4/14/15
Marcella Vitale (Family-revised)	WOHS	10/6/14 – 11/24/14	11/25/14 – 1/7/15	N/A	1/8/15

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Angela Bisono (Medical)	Washington	N/A	8/11/14 – 10/9/14	N/A	10/10/14
Irma Morales (Family Leave)	Pleasantdale	N/A	9/19/14 - 11/5/14	N/A	11/10/14
Maria Orban (Medical)	Pleasantdale	9/2/14 – 9/15/14	9/16/14 – 9/30/14	N/A	10/1/14 *
Edwin Torres (Medical)	Edison	N/A	8/21/14 – 9/26/14	N/A	9/29/14

* or until released by physician

5. Transfers

- a. Superintendent recommends approval to the Board of Education for the following transfers of certificated staff:

Name	From	Position	To	Position	Effective Date
Cynthia Rowberg	Gregory	Music	Liberty	Special Assignment	9/15/14 - TBD

- b. Superintendent recommends approval to the Board of Education for the following transfers of non-certificated staff:

Name	From	Position	To	Position	Effective Date
Pierpoalo Mancarella	WOHS	1:1 Instructional Assistant	St. Cloud	Instructional Assistant	9/15/14 Involuntary

6. Superintendent recommends approval to the Board of Education for Karla Hernandez, Administrative Assistant, Business Office, to work off-site 9/22/14 - 10/31/14, returning to work on 11/3/14.

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following curriculum writing projects as recommended by the Curriculum Council, to be completed and approved by the Assistant Superintendent by June 15, 2015: Physical Education, Grades K-12, \$13,162.50 total, as distributed below:

Title of Project	Writer's Name	# of Hours	Cost (\$39./hr)
Physical Education, Grades K-1	Sebastian DePinho	40	\$1,560.00
Physical Education, Grades 2-3	Gregory Marchesi	40	\$1,560.00
Physical Education, Grades 4-5	Franco Cozzolino	40	\$1,560.00
Physical Education, Grade 6	Bridget Haine	22.5	\$877.50
Physical Education, Grades 7-8	Bridget Haine	45	\$1,755.00
Physical Education, Grade 9	Diane Mitchell	30	\$1,170.00
Physical Education, Grade 10	Ryan Patscher	30	\$1,170.00
Physical Education, Grades 11-12	Jeffrey Mazurek	60	\$2,340.00
Project Adventure, Grade 9	Ryan Patscher	15	\$585.00
Project Adventure, Grade 10	Danielle Tracy	15	\$585.00

C. FINANCE

1. Recommend approval of the 9/22/14 Bills List: (Att. #2)

Payroll/Benefits	\$ 6,173,077.52
Transportation	\$ 480,239.46
Special Ed. Tuition	\$ 903,739.85
Instruction	\$ 490,085.14
Facilities	\$ 581,019.54
Capital Outlay	\$ 934,397.61
Grants	\$ 161,415.87
Food Service	\$ 42,942.31
Textbooks/Supplies/Athletics/Misc.	\$ 409,732.51
	<u>\$10,176,649.81</u>

2. Recommend retroactive approval of July 2014 transfers within the 2014-2015 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

From Account	Description	Amount	To Account	Description	Amount
11-000-213-100	Sal Nurses	224,166	11-000-100-561	Tuit Oth LEAs Reg Ed	7,505
11-000-213-890	Misc Exp Nursing	20,000	11-000-211-100	Sal Attendance	25,000
11-000-217-104	Sal IEP	562,681	11-000-213-320	PPTS Nursing	20,000
11-000-218-104	Sal Guidance	35,000	11-000-216-101	Tchr Sal Speech	410,000
11-000-219-104	Sal CST	38,700	11-000-217-106	Aide Sal IEP	1,277,000
11-000-219-110	Sal CST	1,114,632	11-000-218-104	Sal Guidance	127,967
11-000-221-102	Sal Supvr Instr	150,000	11-000-218-105	Sal Sec Guid.	3,000
11-000-221-105	Sal Sec Supvr Instr	195,382	11-000-218-612	Suppl. Guid.	10,000
11-000-222-100	Sal Media Ctr	54,500	11-000-219-105	Sal Sec CST	340,000
11-000-223-104	Summer Workshop	2,500	11-000-230-100	Sal Gen Adm	69,000
11-000-230-100	Sal Gen Adm	166,500	11-000-230-331	Legal Fees Gen Adm	100,000
11-000-230-105	Sal Sec Gen Adm	131,550	11-000-230-820	Judgements	100,000
11-000-240-104	Sal Supvr	250,000	11-000-240-103	Sal Prin HS	132,000
11-000-240-110	Sal Sch Admin	873,500	11-000-240-105	Sal Prin MS	177,307
11-000-262-110	Sal Plant Oper	571,942	11-000-240-106	Sal Prin DWE	142,000

From Account	Description	Amount	To Account	Description	Amount
11-000-262-441	Bldg. Rental	350,000	11-000-240-612	Office Suppl	9,000
11-000-270-107	Sal Trans To/From	1,064,097	11-000-251-105	Sal Sec Personnel	247,000
11-000-270-161	Sal Trans Monitor	143,000	11-000-251-890	Misc. Exp. Personnel	11,342
11-000-291-280	Train Lev Change	250,000	11-000-252-100	Sal Admin Tech	150,000
11-000-291-290	Health Ins Surcharge	275,000	11-000-252-105	Sal Sec Admin Tech	190,000
11-110-100-101	Tchr Sal K	189,420	11-000-261-110	Sal Maint	111,000
11-120-100-101	Tchr Sal 1-5	622,964	11-000-261-110	Sal Maint Tech	300,000
11-130-100-101	Tchr Sal 6-8	480,000	11-000-261-424	Constr Svcs	250,000
11-140-100-101	Tchr Sal 9-12	650,000	11-000-262-107	Sal Plant Aides	585,000
11-150-100-104	WOAP Oth Sal	175,000	11-000-263-110	Sal Grounds	347,045
11-150-100-106	Aide Sal Home Instr	199,132	11-000-266-110	Sal Security	450,000
11-190-100-106	Cash in Lieu/Sal Instr Aide	637,000	11-000-270-160	Sal Trans To/From	1,165,000
11-190-100-610	Instr Suppl DW	35,000	11-000-270-517	PPTS Trans NP	30,000
11-190-100-640	Textbooks	9,000	11-000-291-242	EEHB-DCPR	30,000
11-201-100-106	Aide Sal MCI	150,000	11-000-291-290	Comp Absences	450,000
11-212-100-106	Aide Sal MD	155,000	11-110-100-101	Tchr Sal K	60,000
11-214-100-106	Aide Sal Autism	1,200,000	11-120-100-101	Tchr Sal 1-5	270,000
11-240-100-106	Aide Sal	33,000	11-130-100-101	Tchr Sal 6-8	205,000
			11-140-100-101	Tchr Sal 9-12	8,000
			11-190-100-106	Aide Sal Reg Ed	450,000
			11-201-100-101	Tchr Sal MCI	310,000
			11-204-100-101	Tchr Sal LLD	370,000
			11-204-100-106	Aide Sal LLD	24,000
			11-204-100-610	LLD Instr Suppl	5,000
			11-213-100-101	Tchr Sal RC	375,000

From Account	Description	Amount	To Account	Description	Amount
			11-213-100-106	Aide Sal RC	235,000
			11-213-100-610	Res Rm Suppl	2,500
			11-214-100-101	Tchr Sal Autism	5,000
			11-216-100-101	Tchr Sal PSH	230,000
			11-216-100-106	Aide Sal PSH	353,000
			11-222-262-300	Prof & Tech	100,000
			11-230-100-101	Tchr Sal BSIP	700,000
			11-240-100-101	Tch Sal Bilingual	20,000
			11-401-100-890	WOHS Co-Curricular	20,000
Total:		11,008,666			11,008,666

From Account	Description	Amount	To Account	Description	Amount
12-000-400-722	Bldg Improve	300,000	12-000-400-450	Constr Svcs	300,000

3. **RESOLVED:** That the Board of Education approves the following annual tuition rates for non-resident pupils for the 2014-2015 school year:

Grade	Annual Tuition
Special Education	
Resource Center	\$25,711
18-21 Transition Program	\$32,601

4. **Recommend approval of received tuition for the 2014-2015 School Year, for the following, retroactive to September 1, 2014.**

STUDENT ID#	PROGRAM	DISTRICT	RECEIVED TUITION
1311030	Resource	Newark Public Schools	\$25,711
1301008	General Education	State of New Jersey	\$16,622
1207138	OOD/Emotionally Disturbed	State of New Jersey	\$56,666.40
1301057	18-21 Transition Program	North Caldwell P.S.	\$32,601
2802043	Learning/Language Disabled	Cedar Grove P.S.	\$19,326

STUDENT ID#	PROGRAM	DISTRICT	RECEIVED TUITION
1301141	OOD/Emotionally Disturbed	State of New Jersey	\$47,934
1303034	Resource	State of New Jersey	\$25,711
1211032	OOD/Multiply Disabled	State of New Jersey	\$59,083.20
1401026	Resource	Plainfield Public Schools	\$25,711

5. Designate depositories for school funds for the period July 1, 2014 to January 12, 2015.

BE IT RESOLVED: That the Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

Bank	Account Name	Authorized Signature	Required
PNC	WOHS Student Activity	Principal School Secretary SBA/BS	2

6. Recommend approval for Bancroft NeuroHealth, Haddonfield, NJ to provide Home Instruction to student #986097 for the 2014-2015 school year, retroactive to July 1, 2014 at the rate of \$165 per diem, 212 days, for a total of \$34,980.
7. Recommend approval for a Bi Lingual Educational Evaluation Report for Student #01993001 in the amount of \$550 payable to Rosa Garcia, LDTC, Montclair, NJ.
8. Recommend approval for a Social Skills Evaluation/Report for Student #236126 in the amount of \$1,650, payable to Adam Joshua, Ltd., Pittstown, NJ.
9. Recommend approval for Gingerbred Kidz, LLC, East Hanover, NJ to provide ten Pediatric Neurodevelopmental Evaluation/Reports as needed for the 2014-2015 School Year @ \$385 per eval, for a total not to exceed \$3,850.
10. Recommend approval for Jespy House, South Orange, NJ to provide ten Vocational Evaluation/Reports as needed for the 2014-2015 School @ \$900 per eval, for a total not to exceed \$9,000.
11. Recommend approval for the following out of district placements for the 2014-2015 School Year:

Student #	Classification	Placement	Tuition
206140	Multiple Disabilities	BCSS HIP Program Midland Park, NJ	\$69,700, Plus \$6,000 out of county fee and Related Services @ \$62 per half hour session
00224085	Other Health Impaired	BCSS Venture Program Hackensack, NJ	\$82,100 Plus \$6,000 out of county fee and Related Services @ \$62 per half hour session
1203025	Multiple Disabilities	YCS Fort Lee Education Center Fort Lee, NJ	\$53,699.40 \$298.33 per diem
209007	Specific Learning Disability	YCS Fort Lee Education Center Fort Lee, NJ	\$53,699.40 \$298.33 per diem

12. Recommend approval of the 2014-2015 Funding Statement, rates set by the State of New Jersey, for services under Chapters 192 & 193. (Att.# 3)
13. Recommend approval of the 2014-2015 Nonpublic Nursing Aid Notice for Nursing Services to Nonpublic Schools at \$94.85 per pupil:
- Jewish Community Center Metro West \$ 759
 - Playhouse \$ 2,561
 - Seton Hall Prep \$ 91,910
 - Golda Ochs Academy (Lower) \$ 26,463
 - Golda Ochs Academy (Upper) \$ 22,954
 - Total State Aid \$144,647
14. Recommend approval of tuition contracts with Essex County Vocational Technical Schools for the 2014-2015 School Year:
- \$9,104 per year for each special education pupil
\$5,911 per year for each general education pupil
- Billing to be adjusted monthly according to actual enrollment.
15. Recommend approval for payment of an audited Tuition Adjustment for fiscal year 2011-2012 for Jardine Academy, Cranford, NJ in the amount of \$249.
16. Recommend approval of an independent Functional Behavioral Assessment for Student #2806076 to be conducted by Spectrum ABA Services, Pompton Plains, NJ at the rate of \$125 per hour.

17. **Recommend approval of purchase the Systems 3000 Remote Requisition modular components to update our purchasing procedures to provide for greater efficiency and accuracy at a one-time cost of \$4,500. This fee includes the module as well as the district staff training. (Att. #4)**
18. **Recommend approval of purchase the Systems 3000 Visual Payroll module in the amount of \$19,450 in order to bring the processing of the district's payroll in-house for greater efficiency and annual cost savings. This fee includes the module as well as District staff training. (Att. #5)**
19. **Recommend approval of settlement agreement in the amount of \$60,000. This will permanently close 3 outstanding claims against the Board of Education.**
20. **Recommend approval of Drill Construction Change Order #1, encompassing Change Order Request (COR)-2 and COR-3 as recommended by Parette Somjen Architects with respect to the Tunnel Repair Project at Gregory School (Att. #7):**
 - **COR-2: Additional 8" CMU Block in the amount of \$4,309. Existing conditions in the crawl space warranted the need for additional block to be installed. The original contract sum for this project was \$146,000. This request is an increase to the contract sum.**
 - **COR-3: Bilco Door Entrance in the amount of \$7,780 that will provide an additional access door to the tunnel area as part of the Gregory Elementary School Tunnel Repair project for safety purposes. The original contract sum of the project was \$146,000. The sum of these 2 requests will be an increase to the contact sum of \$12,089.**
21. **Recommend approval of dual use of instructional space at Redwood Elementary Media Center as per the attached (Att. #8)**
22. **Recommend acceptance of bids for Solid Waste Disposal and Single Stream Recycling Services, Bid #9-14:**
 - **Interstate Waste Services, \$121,866.98**
23. **Recommend awarding of bid for Solid Waste Disposal and Single Stream Recycling, Bid #9-14, to Interstate Waste Services in the amount of \$121,866.98 (represents an 2.1% annual increase from prior bid award, November, 2010)**
24. **Recommend approval of proposal from Inservco to provide case management services for Worker Compensation matters in the amount of \$17,250 per year (Att. #9)**

25. **Recommend approval of an agreement with Kornerstone Kids, LLC, Florham Park, NJ, for the 2014 - 2015 School year, retroactive to September 1, 2014, to provide Occupational Therapy to nonpublic students attending Golda Och Academy as per ISPs, at the rate of \$120 per hour, \$90 per 30 minute session, not to exceed \$15,000 total, funded thru IDEA nonpublic monies.**
26. **Recommend approval of an agreement with Georganne Fitzpatrick, OTR, Scotch Plains, NJ, for the 2014-2015 School Year to provide Occupational Therapy to nonpublic students attending Golda Och Academy as per ISPs, at the rate of \$140 per hour, not to exceed \$20,000, funded thru IDEA nonpublic monies.**
27. **Recommend approval of Upcycle LLC to remove and dispose of obsolete computer equipment, and to compensate the District a total amount of \$1,541.00. (Att. #10)**
28. **Recommend approval/acceptance of Applications for School Business requests:**

Name	Conference	Dates	Amount	Funded
Wioletta Baluta	Connected Mathematics Project 3, Fairfield, NJ	9/9/14, 9/29/14, 10/31/14, 12/8/14, 1/16/15, 2/5/15, 3/31/15	\$125/session = \$875 Total	RTTT3 Grant
Kathryn Beegle	Connected Mathematics Project 3, Fairfield, NJ	9/10/14, 9/30/14, 4/22/15	\$125/session = \$375 Total	Local Funds
Jessica Byrne	Connected Mathematics Project 3, Fairfield, NJ	9/9/14, 9/29/14, 10/31/14, 12/8/14, 1/16/15, 2/5/15, 3/31/15	\$125/session = \$875 Total	RTTT3 Grant: \$620.57 Local Funds: \$254.43
Larry Miller	Connected Mathematics Project 3, Fairfield, NJ	9/11/14, <u>10/2/14</u> , 10/13/14, 10/30/14, 11/24/14, 1/12/15, 1/21/15, 2/26/15, 4/2/15	\$125/session = <u>\$1125 Total</u>	Local Funds
Laura Arredondo	Bridge Delegation to China	11/5/14-11/13/14	\$900	Local Funds
Name	Conference	Dates	Amount	Funded
Annette Towson	Bridge Delegation to China	11/5/14-11/13/14	\$900	Local Funds
Yun Abernathy	Int'l Conference on Chinese	9/26/14-11/27/14	\$577	China Grant

	Pedagogy			
Yajing Li	Int'l Conference on Chinese Pedagogy	9/26/14-11/27/14	\$577	China Grant
Chiahan Peggy Yu	Int'l Conference on Chinese Pedagogy	9/26/14-11/27/14	\$577	China Grant
Suzanne Pfarr	Social Thinking Across the Home & School Day, Hillside, NY	10/18/14	\$200	Local Funds
Joyce Melvin	Improving Body & Brain Connection, New Brunswick, NJ	10/7/14	\$179	Local Funds
Cecilia Ferrera	Make Your Mark – AENJ	10/6/14, 10/7/14	\$219.38	Local Funds
Terry Granato	Literacy Leadership Symposium	10/3/14-10/5/14	\$220	Title I Funds
Tamara von Ouhl-Kremer	NJCSS Annual Conference	10/22/14	\$75	Local Funds
Jaime Neyburger	NJCSS Annual Conference	10/22/14	\$75	Local Funds
Deborah Cohen	NJCSS Annual Conference	10/22/14	\$75	Local Funds
Michele Clancy	Career Choices Implementation Workshop	10/21/14-10/22/14	\$199	Local Funds

29. **Recommend approval for West Orange Board of Education to participate in the PJM Load Response Program Proposal from Constellation for a 3 year period. Load Response comprises programs through which end-users reduce their energy consumption during high wholesale energy prices, or periods of grid instability and receive savings to the district's energy costs. There is no cost to the district to participate. (Att. #11)**
30. **Recommend approval for NJPSA to deliver training on October 3, 2014, to district administrators and guidance personnel on "How to Investigate Harassment, Intimidation, and Bullying Claims." The cost of the training is \$3,500.00.**
31. **Recommend approval of the following District Goals:**
1. **Improve Student Achievement.**
 2. **Continue to implement PARCC.**
 3. **Continue to explore alternatives to overcrowding in elementary schools.**

4. Continue to implement the Marzano Teacher Evaluation Model and Marzano School Leadership Evaluation Model.
32. Recommend approval of the following Board Goals:
1. Continue to expand individual professional development of Board Members by capitalizing on the opportunities offered by the State and County School Board Associations, including all mandatory courses which reflect new laws.
 2. To maximize opportunities to lessen the burden on the taxpayers in order to maximize investment focused on student performance and effectively seeking greater savings for expenditures, aggressively seeking new avenues of revenue, and continuing to utilize District resources in the most efficient manner.
 3. To create and support a culture that is conducive to successfully transitioning our new superintendent.
 4. The Board will continue to build positive relations with the West Orange community by further exploring and implementing our communications platforms and engaging parent input by utilizing all media channels to improve communication and encourage community involvement.
33. Recommend acceptance of Nisivoccia LLP engagement fee for the June 30, 2014 audit in an amount not to exceed \$75,000.
34. Recommend approval of settlement agreement between the Parent of Student #1101002 and the West Orange Board of Education for educational placement for the period 9/1/14-8/31/15 in the amount of \$6,000 per month for a total of \$72,000.

D. REPORTS

1. The Superintendent accepts the HIB Self-Assessment Summary Report (Att. # 12). Superintendent recommends the acceptance of the following grades* for the district:

Gregory Elementary	66	Washington Elementary	60
Hazel Elementary	61	Edison Middle	64
Mt. Pleasant Elementary	57	Liberty Middle	63
Pleasantdale Elementary	69	Roosevelt Middle	62
Redwood Elementary	75	West Orange High School	65
St. Cloud Elementary	54	*possible grade	78

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- IX. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on October 6, 2014 at West Orange High School.**
- X. PETITIONS AND HEARINGS OF CITIZENS**
- XI. ADJOURNMENT**

[9/22/14 Agenda Attachments](#)

STATE OF NEW JERSEY
 DEPARTMENT OF EDUCATION
 DIVISION OF FINANCE
 PO BOX 500
 TRENTON, NEW JERSEY 08625

08/11/14
 13-5680

DISTRICT: WEST ORANGE TOWN COUNTY: ESSEX

2014-2015 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193
 LAWS OF 1977 AS AMENDED

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 192

PROGRAM	2014-2015 RATE/PUPIL	PUPILS SERVICE 2014-2015	ALLOC. FOR EACH PUPILS SERVICE 2014-2015	ADD'L PUPILS 2014-2015	ADDITIONAL FUNDING 2014-2015	TOTAL 2014-2015 FUNDING TO DATE
COMPENSATORY EDUCATION* E.S.L.* TRANSPORTATION*	\$995.33 X \$1,015.00 X	1 = 0 =	\$896.00 \$0.00 \$0.00	0 0	\$0.00 \$0.00 \$0.00	\$896.00 \$0.00 \$0.00
TOTAL ALLOCATION FOR CH.192 SERVICES - 2014-2015			\$896.00		\$0.00	\$896.00

* PRORATED AT 90.00%

(A)

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193

PROGRAM	2014-2015 RATE/PUPIL	PUPILS SERVICE 2014-2015	ALLOC. FOR EACH PUPILS SERVICE 2014-2015	ADD'L PUPILS 2014-2015	ADDITIONAL FUNDING 2014-2015	TOTAL 2014-2015 FUNDING TO DATE
INITIAL EXAM & CLASS.* ANNUAL EXAM & CLASS.* CORRECTIVE SPEECH* SUPPLEMENTARY INSTRUCTION*	\$1,326.17 X \$380.00 X \$930.00 X \$826.00 X	92 = 85 = 22 = 9 =	\$115,907.00 \$30,685.00 \$19,437.00 \$7,062.00	0 0 0	\$0.00 \$0.00 \$0.00 \$0.00	\$115,907.00 \$30,685.00 \$19,437.00 \$7,062.00
TOTAL ALLOCATION FOR CH.193 SERVICES - 2014-2015			\$173,091.00		\$0.00	\$173,091.00

* PRORATED AT 95.00%

(B)

TOTAL CH. 192/193 ALLOCATION PAYABLE (A+B) \$173,987.00
 CALCULATED MONTHLY PAYMENTS:

SEP	\$17,399.00	FEB	\$17,399.00
OCT	\$17,399.00	MAR	\$17,399.00
NOV	\$17,399.00	APR	\$17,399.00
DEC	\$17,399.00	MAY	\$17,399.00
JAN	\$17,399.00	JUN	\$17,396.00



SYSTEMS 3000



Victoria Plaza, 615 Hope Road
Eatontown, New Jersey 07724

INVOICE

DATE: 12-Aug-14

INV. NUMBER 457-110118

P.O. NUMBER 34-5064

Bill To:
WEST ORANGE SCHOOL DISTRICT
179 EAGLE ROCK AVENUE

WEST ORANGE NJ 07052

Ship To:

Date Shipped: Via:

QUANTITY	DESCRIPTION	UNIT	AMOUNT
1	Remote Requisition W/1 On-site training session	4,500.00	4,500.00

Freight:	0.00	Tax:	0.00	Total	\$4,500.00
----------	------	------	------	--------------	-------------------



TERMS: NET 30 DAYS

SYSTEMS 3000 Inc., 615 Hope Rd. Eatontown, N.J. 07724 Tel: 732-870-3000 Fax: 732-571-3000

For SYSTEMS 3000 use onl

	Trx.Rcpt.DATE	TRX.Ref.Number	<input type="checkbox"/> Full	<input type="checkbox"/> Canceled
			<input type="checkbox"/> Partial	<input type="checkbox"/> Re-Issued

SYSTEMS 3000

TECHNOLOGICALLY ADVANCED FINANCIAL MANAGEMENT APPLICATIONS

“SHAPING THE FUTURE OF COMPUTING”

CORPORATE OFFICE:

***SYSTEMS 3000
615 Hope Road
Eatontown, NJ 07724
732-870-3000 / 866-290-3000***

PROPOSAL PREPARED FOR:

***West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052
Attn: Ralph Goodwin, Interim Business Administrator***

August 20, 2014

SYSTEMS 3000

SOFTWARE PROPOSAL

Please Note: dates listed for this summary are based on standard implementations where the district chooses to purchase everything and starts the new fiscal year off with the Visual Fund Accounting & Visual Personnel applications, implementing Visual Payroll the following January, but can be revised to specific district implementations.

Start January 2015:	Visual Payroll Application (includes 3 on-site training sessions)	\$19,450.00
	Visual Payroll Employee Portal (separate quote for interested districts)	
	No License/Support fee for first six months of service:	0.00
	Total Due January 2015:	\$19,450.00
2015/2016 School Year:	Visual Payroll License/Support Fee	\$5,600.00
	1 st Half of License/Support fee due July 1 st 2015 (\$2,800)	
	2 nd Half of License/Support fee due January 1 st 2016 (\$2,800)	

Visual Payroll in place by January 1st, will include license/support fee through June 30th. The Annual Software licensing fees are subject to increase (and historically have averaged between 2-4% annually. In order to process your request in a timely manner, please forward original Purchase Order. The receipt of your PO will lock your position for implementation services.

Software Purchase and Annual Licensing/Support Fees Include:

- **Three on-site training sessions**
- **Unlimited FREE training at SYSTEMS 3000 Corporate Offices (or satellite sites)**
- **Unlimited phone/fax/email support**
- **Unlimited support via the internet**
- **Software updates in accordance with all on-going state requirements/changes**

Please Note: Implementation fees do not include the conversion of historical data for the Visual Payroll application. Our standard practice is not to convert historical data. Districts normally keep their old data for viewing. The rate for additional on-site training sessions is \$750.00/session if this is something the district requests.

Visual Payroll Application Includes:

- Employee Demographic Information
- Employee Payroll Profile Information for: Earnings, Deductions & Tax Definition Codes
- Employee Payroll Profile Information for: Budget Spread & Direct Deposit Information
- Payroll Processing Verification Reports
- All Quarterly Reports (941, NJ-927, WR-30, Pension Reports, Multiple Worksite Report)
- W2 Processing Wizard

Purchase cost includes set-up/data conversion of the following information:

- District's Earning & Deduction Pay Codes
- Employee Payroll Profile Information
- Pension Type, Pension Number & Pension Tier
- Working Months & Total Pays
- Filing Status & Exemptions
- Employee Deductions
- Loan Information & Balances
- Budget Spread Information
- Employee Direct Deposit Account Information
- Direct Deposit Bank Set-Up
- Payroll Agency Module Set-Up
- Establishment of User Profiles & Permissions

AIA[®] Document G701[™] – 2001

Change Order

PROJECT <i>(Name and address):</i> West Orange BOE Tunnel Repairs at Gregory ES Gregory Elementary School 301 Gregory Ave West Orange, NJ 07052	CHANGE ORDER NUMBER: 001 DATE: 08/21/14	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Drill Construction 80 Main Street West Orange, NJ 07052	ARCHITECT'S PROJECT NUMBER: 5840 CONTRACT DATE: CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Scope of Work:

COR-2: Additional CMU Block \$4,309.00

COR-3: Bilco Door Entrance \$7,780.00

Total Amount of this Change Order: \$12,089.00

The original Contract Sum was	\$	146,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	146,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	12,089.00
The new Contract Sum including this Change Order will be	\$	158,089.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Parette Somjen Architects, LLC
ARCHITECT *(Firm name)*

439 Route 46 East, Rockaway, NJ 07866

ADDRESS

BY *(Signature)*

David Didimamoff, AIA
(Typed name)

DATE

8/20/14

Drill Construction
CONTRACTOR *(Firm name)*

80 Main Street, West Orange, NJ 07052

ADDRESS

BY *(Signature)*

Philip S. Drill
(Typed name)

DATE

21 Aug 14

West Orange Board of Education
OWNER *(Firm name)*

179 Eagle Rock Ave, West Orange, NJ 07052

ADDRESS

BY *(Signature)*

Ms. Marlene Wendolowski
(Typed name)

DATE

APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE
2014 - 2015 SCHOOL YEAR

This form is to be used when educational space is required but limited. Dual use of educational spaces is permitted under limited circumstances wherein two small group classes of similar nature separated by a movable divider are operating simultaneously within the same educational space. Permission to operate a dual use educational space must be obtained from the county superintendent **ANNUALLY**.

County: Essex District: West Orange, NJ 07052

School: Redwood School

Room Number/Name: Library Media Center State Approved Use: _____

Requested Use: Section of LMC for a Resource Room And: the other for library

Number of students and teachers (total) in each group: 4 students + one teacher + one aide And: 20-23 students + one teacher

Description of movable divider used (e.g. height, length, bookshelf, acoustical, etc.): _____

The height of the divider is 88 inches.
It has 2 white board attached inside on the divider

Submit the following with this application:

A sketch of the space showing room size, location of exit doors, fire detection systems, ventilation systems and divider, must accompany this form.

The Board of Education approved the Dual Use Application for the 2014 - 2015 school year on _____ (Date).

*****A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED*****

Certified by: _____
(Chief School Administrator) (Date)

(School Business Administrator) (Date)

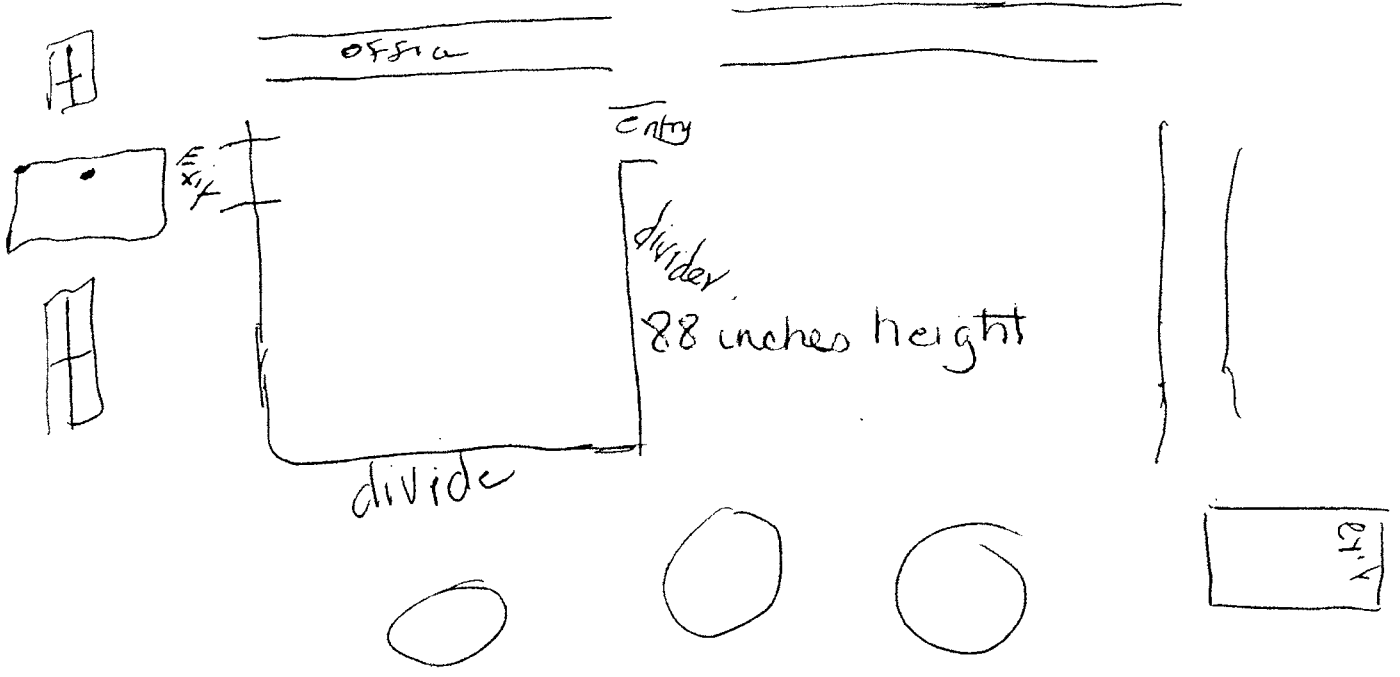
FOR COUNTY SUPERINTENDENT'S USE ONLY:

Date of Inspection by County Office: _____

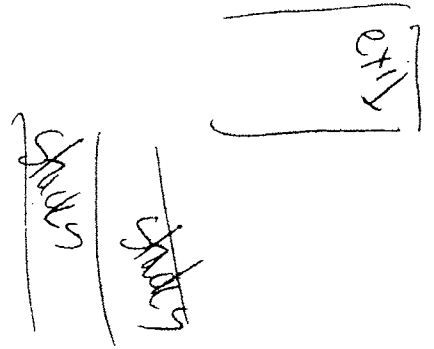
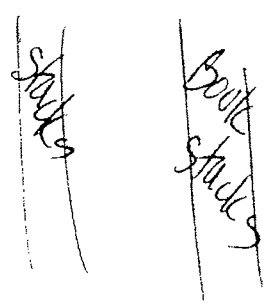
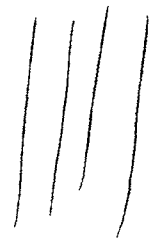
Inspected by: _____

_____ Approved as is _____ Not approved
_____ Approved subject to the following conditions: _____

(County Superintendent) (Date)



Library
Circulation
Desk



FW: West Orange BOE - Managed Care quote

Stout, Debra <dstout@pnat.com>

Fri 8/15/2014 2:50 PM

To: SBA <SBA@woboe.org>;

Good Afternoon Ralph and Marlene,

As a follow up to our meeting, you had asked us to provide you with a fee for managed care. Our quote is \$17,250.00 per year for managed care services as outlined below:

Telephonic Case Management :

- o First Report of Injury
- o Med Only or Lost Time Claims (no charge for Report Only)
- o Toll-Free Claims Reporting
- o Case Management (in office)
- o Medical Director Consult
- o Case Management in accordance with URAC guidelines

Network Access :

- o Full and complete access to First MCO Network
- o Bill Review and Re-pricing

ADDITIONAL SERVICES AND FEES BELOW:

Field Case Management

- o Catastrophic Claims with Cost Projection
- o IME Coordination and attend appointment
- o Case Management in accordance with URAC guidelines

\$88 per hour plus expenses (tolls, etc.), with prior approval from the Board or the Board's Claims Administrator
(Per Mile/Per Diem: Federal Rate)
(Tolls/Parking: Pass thru Expenses)

Once you have had an opportunity to review the above, if you have any questions, please feel free to contact me.

Debra Stout
Claim Service Office Manager
Dstout@pnat.com
800-334-1348 ext. 5549
3150 Brunswick Pike
Suite 200
Crossroads Corporate Center
Lawrenceville, NJ 08648

PERSONAL & CONFIDENTIAL. THE E-MAIL MESSAGE (INCLUDING ANY ATTACHMENTS) FROM THIS SENDER IS FOR THE SOLE USE OF THE INTENDED RECIPIENT(S) AND MAY CONTAIN CONFIDENTIAL AND PRIVILEGED INFORMATION. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION, UNAUTHORIZED REVIEW, USE OR DISCLOSURE OF THIS E-MAIL IS PROHIBITED.

IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE IMMEDIATELY NOTIFY US, BY CONTACTING POSTMASTER@PNAT.COM, RETURNING THE ORIGINAL MESSAGE TO THE SENDER AND DELETING ANY COPIES FROM YOUR SYSTEM. THANK YOU.

Scanned by the Clearswift SECURE Email Gateway.



IT Asset Removal Agreement

Client: West Orange Public Schools

Client Contact: Fil Santiago

Date: September 4, 2014

Presented By: Mark DeTroia

Upcycle LLC Contacts/Title	Project Role	Contact Info
Mark DeTroia – Account Manager	Key contact for all inquiries regarding project management.	973-567-8341 mark@upcyclellc.com

Upcycle LLC, is committed to providing a cost effective, environmentally conscious and socially responsible outlet for end of life IT equipment while improving the access to vital technology for those in need. We are excited to partner with West Orange Public Schools, to dispose of your retired IT equipment. One of our goals is to make the process of partnering with Upcycle LLC as effortless and rewarding as possible. We pride ourselves on being flexible and amenable to fit all of each of our clients' needs and specific requests. All services listed below, but not limited to, are guaranteed by Upcycle LLC to West Orange Public Schools, upon agreeing to work with Upcycle LLC to handle your retired IT hardware disposal.

Services:

1. Upcycle LLC will package and remove equipment from the storage facility, office or wherever the equipment is being held.
2. Upcycle LLC will receive right of first refusal on all end of life, surplus, obsolete, and retired IT equipment.
3. Upcycle LLC will provide full removal of assets identified for disposal
4. Upcycle LLC will accept anything with a plug in any condition and will pick any and all of your end of life equipment and electronic waste.
5. Each shipment will be assigned a unique job number and all assets associated with the job will be catalogued and inventory will be taken on site .

6. All equipment will be transported to the Upcycle LLC facility where it will be weighed with the weights being sent directly to our contact at WEST ORANGE Public Schools.

www.upcyclellc.com
(973)575-1400 f(973)575-1404

7. *As part of our commitment to helping increase the access to vital technology for those in need, we are going to open up our inventory to qualified students and their families from WEST ORANGE Public Schools and provide an opportunity to receive refurbished hardware from Computers for Kids of America (an affiliated NPO and partner of Upcycle).*
8. If units cannot be refurbished and restored to good working condition, they will be recycled according to the responsible recycling practices set forth by the industry by our R2 certified Recycling Partner
9. The following reports will be provided to the Client.
 - ✓ **An Inventory Report** detailing a list of all equipment received from WEST ORANGE Public Schools.
 - ✓ **A Letter of Responsibility** ensuring that all equipment is handled properly and that nothing ends up in a land fill or overseas **OR a Certificate of Recycling (if necessary)** linked to the job number and list of equipment processed guaranteeing that all equipment is recycled according to local, state, and federal guidelines.
 - ✓ **A Certificate of Destruction** or a **Certificate of Data Security** that pertains to all hard drives

Upcycle LLC will agree to pay West Orange Public Schools \$1541 for the attached list of equipment. Payment will be made at the time of pick up via company check.

There are no charges or fees associated with any of these services and we look to make it easy, cost effective, and fulfilling for our partners and our goal is to develop long term and mutually beneficial relationships. We hope to develop an effective partnership in handling your old IT equipment in a cost effective, environmentally conscious, and socially beneficial and responsible fashion. As mentioned, we are able to tailor our IT asset removal projects to each client's specifications so please feel free to contact me directly with any questions and or requests.

Mark DeTroia
www.upcyclellc.com
mark@upcyclellc.com
973-567-8341

www.upcyclellc.com
(973)575-1400 f(973)575-1404

Computer Recycling

Qty.	Description
1	Box of misc items
2	Apple eMac
1	HP Color LaserJet 2600n
1	HP Color LaserJet 2605dn
1	HP Color LaserJet 1600
2	Dell 1110 Printer
1	HP LaserJet 2300L
1	HP LaserJet 1320
1	Epson Workforce 30 Inkjet
1	Epson STYLUS Photo 1270 Inkjet
1	Epson STYLUS C84 Inkjet
1	Brother MFC 420CN All-in-One
1	DELL 24" Widescreen LCD
2	17-19" Fullscreen LCD Monitor
2	CRT Monitor
1	APC SmartUPS 2200
2	Dell OptiPlex 745
2	Monitor stands
21	Laptop batteries
10	UPS Battery modules
3	UPS Battery
13	Dell Latitude D630
24	Dell Latitude D610
1	Dell OptiPlex 620
2	Cisco core switch power supply
2	CRT Monitors
1	Box of assorted wireless NICs
1	HP LaserJet Pro CM1415
1	HP LaserJet 1300
5	Dell PowerEdge 2950
1	APC SmartUPS 3000
1	APC SmartUPS 450
11	Dell GX620 Desktops
8	CRT Monitors
1	HP LaserJet 1300 Printer
1	HP LaserJet 1000 Printer
1	Back-UPS APC 280
1	Smart UPS 1400
1	Smart UPS 700
1	Cisco Catalyst 3500 XL series
16	Dell Latitude D630
5	Dell GX620 Desktops
3	CRT Monitors

Computer Recycling

4	Back-UPS APC 280
9	Dell Latitude D630
49	Dell GX620 Desktops
31	CRT Monitors
2	Box of Keyboards, Mice, Power Cords
1	HP LaserJet 4050N
1	HP LaserJet 1300
1	Dell Latitude D630
2	Dell Printers
1	Hitachi Projector
1	Television
3	Dell Desktops
26	Dell 620
27	CRT Monitors
3	27 inch TV/VCR
1	15 Unit Laptop cart
34	Dell GX620
33	CRT Monitors
1	Dell GX270
1	UPS
1	Box of Keyboards, Mice and Power Cords
1	Dell 620
1	HP 1320
3	Cisco 2600 Router
1	Lexmark 4227 P.O Printer
1	15 CRT Monitor
1	Dell 280
1	22 LCD Monitor
1	HP 2015 Printer
3	misc items/power cords/Cisco AP's
1	Dell 745
4	HP 4100 Printer Trays
1	HP 4300
36	Dell 620/745/D600/CRT
12	D600/745
6	745/CRT

Load Response

Load Response helps your business earn money by making strategic energy decisions.

Load Response comprises programs through which end-users agree to reduce their energy consumption during high wholesale energy prices or periods of grid instability. Customers in PJM can access new revenue streams by leveraging our expertise and technology to manage their controllable loads.

Participating in Load Response can be easy: When a curtailment event is called, customers can either curtail their consumption of electricity or displace it with onsite generation. Taking these steps helps bring relief to the grid and may help avoid blackouts or brownouts in your area.

Multiple Load Response Options: There are many different Load Response programs available in the market today. Choosing the program that best fits your business, operations and energy management strategy can be challenging. Your Constellation team can show you all the options while revealing how each choice works for your specific business needs. In the end, you'll maximize your Load Response benefits and optimize your overall energy spend, while helping to ensure grid reliability.

Leveraging the Power of Constellation:

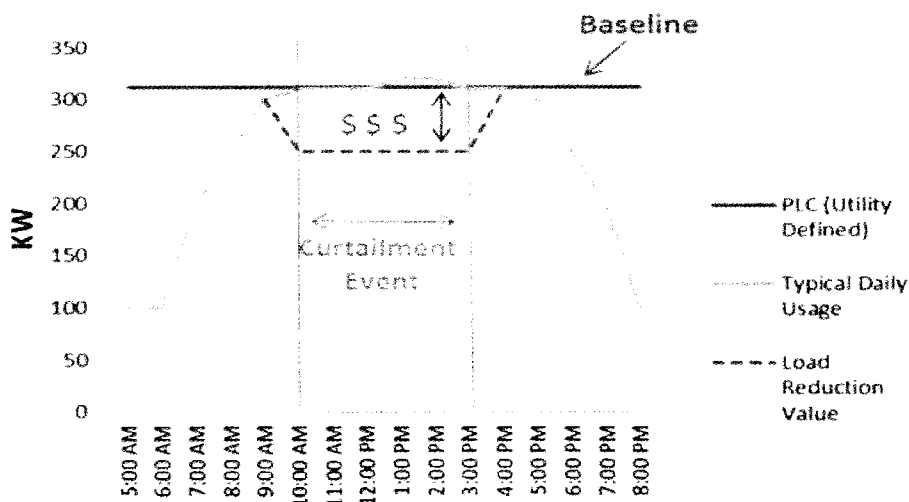
Constellation offers a broad suite of energy services unlike any other energy provider. As one of the only integrated response providers and electric suppliers, Constellation has designed innovative products that allow you to combine both supply and demand solutions to strategically and effectively meet your energy goals.

Load Response Options for PJM

Constellation's Load Response offerings are managed through an aggregated portfolio of PJM's distinctive Demand Response programs:

Emergency Capacity aka Demand Response (DR) Program

PJM's Demand Response (DR) Program is an emergency program offered through the Independent System Operator (ISO) to help preserve the grid. Capacity programs such as DR let businesses earn financial incentives when they reduce their energy usage during high power demand periods. In addition to payments, customers can realize avoided cost benefits during actual events; since energy is often at its most expensive during peak demand times, DR can significantly impact overall energy spend.



CONFIDENTIAL



Revenue Potential

Financial benefits are typically realized by customers as earned market payments (possibly creating a new revenue stream) or lower purchased cost of electricity. By uniquely balancing the energy equation, our team can show you beneficial strategies for purchasing and using power most effectively in dynamic market conditions. Ultimately, the level of payments is determined by the amount of your offer, energy prices and performance during events and tests.

Customers frequently want to know three key pieces of information:

How much can be earned?

Actual revenue depends on how much power is reduced or displaced, the price of the load response product or service you are providing and measured performance levels

When can I realize revenue or savings?

Savings can accrue as soon as active participation begins; payments are typically disbursed within 60 days of program quarter and in a series of equal quarterly disbursements. Rate Response customers can receive payments even earlier as previously described.

What happens if I can't perform or meet my obligation?

Revenues are based on level of performance and proportional to delivered amounts of commitment.

Engineering & Curtailment Planning

Once you sign up with Constellation, our Load Response team works with you step-by-step to develop a curtailment plan that suits your unique needs and leverages your onsite resources. Our team uses historical consumption data, input from your personnel, site survey information, and possibly a live test of your resources to effectively assess your committed curtailment.

Flexible Program Management

Since electricity markets and your business constantly change, we continuously look for optimal ways to create value for our customers. Whether it's taking advantage of a new program/offering or avoiding future costs, we will provide periodic account reviews/assessments through your dedicated account manager or sales team. Our team will work directly with your staff to identify an optimal strategy for your business. We strive to bring you innovation and knowledge that could help you improve your bottom line.

Throughout the year, Customer Program Managers (CPMs) are also available to address any questions or concerns you may have on all matters relating to your participation. These same individuals are instrumental in getting you up and running and are most likely familiar with your profile before you call.

New Jersey Department of Education
 School Self-Assessment for Determining Grades
 Under the Anti-Bullying Bill of Rights Act (ABR)
SUMMARY REPORT

Publicly Available
 Date: 9-22-2014
 Attachment # 12

District Name: West Orange
School Name: Gregory

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	2
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create school-wide conditions to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	2
	SUB-TOTAL (possible 15)	12
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	2
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, and other <u>distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
	SUB-TOTAL (possible 9)	8
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> in each five-year professional development period.	2
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule to participate in in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
	SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	3
B.	The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	6

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Gregory

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	3
	SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator - Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	N/A
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	3
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
	SUB-TOTAL (possible 6)	0
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator - Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
	SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
	SUB-TOTAL (possible 6)	4
	TOTAL SCORE (possible 78)	66

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Hazel School

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	3
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB.	2
	SUB-TOTAL (possible 15)	12
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, and other distinguishing characteristics that may incite incidents of discrimination or HIB.	1
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
	SUB-TOTAL (possible 9)	5
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period.	2
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS.	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
	SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the <u>"Week of Respect,"</u> during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing <u>age-appropriate instruction</u> focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	5

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Hazel School

<i>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</i>		
<i>Indicator</i>		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	2
	SUB-TOTAL (possible 9)	8
<i>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))</i>		
<i>Indicator- Option A (for schools that had at least one report of HIB)</i>		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	1
<i>Indicator - Option B (for schools that had no reports of HIB)</i>		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
	SUB-TOTAL (possible 6)	4
<i>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</i>		
<i>Indicator - Option A (for schools that had at least one report of HIB)</i>		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
<i>Indicator - Option B (for schools that had no reports of HIB)</i>		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
	SUB-TOTAL (possible 12)	12
<i>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</i>		
<i>Indicator</i>		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
	SUB-TOTAL (possible 6)	1
	TOTAL SCORE (possible 78)	61

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Mt. Pleasant

<i>Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)</i>		
<i>Indicator</i>		
A.	The school annually <u>establishes HIB Programs, approaches and initiatives.</u>	2
B.	The school annually <u>implements and documents HIB programs, approaches or other initiatives.</u>	2
C.	The school annually <u>assesses HIB programs, approaches or other initiatives.</u>	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions to prevent and address HIB.</u>	3
E.	The school safety team (SST) has <u>identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB</u>	3
<i>Core Element #2: Training on the BOE -- approved HIB Policy (N.J.S.A. 18A:37-17b and c)</i>		SUB-TOTAL (possible 15) 12
<i>Indicator</i>		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	1
C.	The HIB policy was <u>discussed with students</u> , in accordance with the district's process for these discussions.	3
<i>Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)</i>		SUB-TOTAL (possible 9) 5
<i>Indicator</i>		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention that included information on HIB</u> in each five-year professional development period.	2
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given time during the <u>usual school schedule to participate in in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
<i>Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)</i>		SUB-TOTAL (possible 15) 12
<i>Indicator</i>		
A.	The school provided ongoing, <u>age-appropriate instruction on preventing HIB</u> in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing <u>age-appropriate instruction focusing on HIB prevention.</u>	3
<i>SUB-TOTAL (possible 6)</i>		5

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Mt. Pleasant

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicator	
A. The principal appointed a school anti-bullying specialist (ABS).	3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C. The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	3
SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))	
Indicator - Option A (for schools that had at least one report of HIB)	
A. The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B. The school implemented the district's procedure for reporting new information on a prior HIB report	1
Indicator - Option B (for schools that had no reports of HIB)	
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
SUB-TOTAL (possible 6)	4
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
Indicator - Option A (for schools that had at least one report of HIB)	
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	2
B. Completion of the investigation within 10 school days of the written incident report.	3
C. Preparation of a written report on the findings of each HIB investigation.	3
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator - Option B (for schools that had no reports of HIB)	
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicator	
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	0
SUB-TOTAL (possible 6)	2
TOTAL SCORE (possible 78)	57

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Pleasantdale

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	3
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB	3
SUB-TOTAL (possible 15)		13
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	3
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing</u> characteristics that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)		8
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period.	3
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
SUB-TOTAL (possible 15)		13
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	3
B.	The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of</u> character education by providing <u>age-appropriate instruction</u> focusing on HIB prevention.	3
SUB-TOTAL (possible 6)		6

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Pleasantdale

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	2
	SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator – Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	2
Indicator – Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
	SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator – Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator – Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
	SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE.	1
	SUB-TOTAL (possible 6)	4
	TOTAL SCORE (possible 78)	69

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Redwood School

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	3
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	3
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	3
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	3
	SUB-TOTAL (possible 15)	15
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, and other distinguishing characteristics that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
	SUB-TOTAL (possible 9)	7
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period.	3
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
	SUB-TOTAL (possible 15)	14
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	3
B.	The school observed the <u>"Week of Respect,"</u> during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	6

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Redwood School

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings. 5	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings: 5	3
	SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator - Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	N/A
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	N/A
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	3
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	3
	SUB-TOTAL (possible 6)	6
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator - Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	N/A
B.	Completion of the investigation within 10 school days of the written incident report.	N/A
C.	Preparation of a written report on the findings of each HIB investigation.	N/A
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	N/A
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	3
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	3
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	3
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
	SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	3
	SUB-TOTAL (possible 6)	6
	TOTAL SCORE (possible 78)	75

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: St. Cloud

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	2
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	2
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	2
	SUB-TOTAL (possible 15)	10
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing</u> characteristics that may incite incidents of discrimination or HIB.	1
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
	SUB-TOTAL (possible 9)	4
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of instruction in <u>suicide prevention</u> that included information on HIB in each five-year professional development period."	2
B.	Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.	2
C.	The school anti-bullying specialist (ABS) was given time during the <u>usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
	SUB-TOTAL (possible 15)	10
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of</u> character education by providing <u>age-appropriate instruction</u> focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	5

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: St Cloud

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicator	
A. The principal appointed a school anti-bullying specialist (ABS).	3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings. 4	3
C. The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings: 5	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))	
Indicator – Option A (for schools that had at least one report of HIB)	
A. The school implemented the district's procedure for reporting HIB that includes all required elements..	2
B. The school implemented the district's procedure for reporting new information on a prior HIB report	0
Indicator – Option B (for schools that had no reports of HIB)	
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	N/A
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	N/A
SUB-TOTAL (possible 6)	2
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
Indicator – Option A (for schools that had at least one report of HIB)	
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	2
B. Completion of the investigation within 10 school days of the written incident report.	3
C. Preparation of a written report on the findings of each HIB investigation.	3
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator – Option B (for schools that had no reports of HIB)	
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	N/A
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	N/A
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	N/A
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	N/A
SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicator	
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
SUB-TOTAL (possible 6)	4
TOTAL SCORE (possible 78)	54

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Washington

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	2
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB.	3
	SUB-TOTAL (possible 15)	12
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	1
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
	SUB-TOTAL (possible 9)	5
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that <u>included information</u> on HIB in each five-year professional development period. "	2
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given time during the <u>usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
	SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing <u>age-appropriate instruction</u> focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	5

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Washington

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings.	3
	SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator - Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	1
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
	SUB-TOTAL (possible 6)	4
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator - Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	2
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
	SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE.	0
	SUB-TOTAL (possible 6)	2
	TOTAL SCORE (possible 78)	60

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Edison MS

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)	
Indicator	
A. The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	3
B. The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	3
C. The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E. The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	2
SUB-TOTAL (possible 15)	13
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicator	
A. School employees, contracted service providers and volunteers are provided training on the HIB policy.	1
B. The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	1
C. The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	5
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A 18A:37-26a)	
Indicator	
A. Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period."	2
B. Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given time <u>during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E. School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicator	
A. The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	3
B. The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	6

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Edison MS

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	1
SUB-TOTAL (possible 9)		7
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator- Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements...	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	2
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
SUB-TOTAL (possible 6)		5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator - Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
SUB-TOTAL (possible 12)		12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
SUB-TOTAL (possible 6)		4
TOTAL SCORE (possible 78)		64

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Liberty MS

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	3
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	3
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and <u>reviewed</u> school climate and school policies for the prevention of HIB	2
	SUB-TOTAL (possible 15)	13
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	3
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	3
	SUB-TOTAL (possible 9)	9
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that <u>included information on HIB</u> in each five-year professional development period.	3
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	1
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	1
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
	SUB-TOTAL (possible 15)	10
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	5

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Liberty MS

<i>Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)</i>		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	2
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	2
SUB-TOTAL (possible 9)		7
<i>Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))</i>		
Indicator – Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	2
Indicator – Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
SUB-TOTAL (possible 6)		5
<i>Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))</i>		
Indicator – Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	2
B.	Completion of the investigation within 10 school days of the written incident report.	2
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	2
Indicator – Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
SUB-TOTAL (possible 12)		9
<i>Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)</i>		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	2
SUB-TOTAL (possible 6)		5
TOTAL SCORE (possible 78)		63

New Jersey Department of Education

School Self-Assessment for Determining Grades

Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Roosevelt MS

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	2
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	3
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	1
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	2
	SUB-TOTAL (possible 15)	11
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	2
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing characteristics</u> that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
	SUB-TOTAL (possible 9)	7
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period."	3
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given time <u>during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	2
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
	SUB-TOTAL (possible 15)	12
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the Core Curriculum Content Standards.	3
B.	The school observed the "Week of Respect," <u>during the week beginning with the first Monday in October</u> of each year, <u>recognizing the importance of character education</u> by providing age-appropriate instruction focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	6

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: Roosevelt MS

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)		
Indicator		
A.	The principal appointed a school anti-bullying specialist (ABS).	3
B.	The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C.	The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	3
	SUB-TOTAL (possible 9)	9
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))		
Indicator - Option A (for schools that had at least one report of HIB)		
A.	The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B.	The school implemented the district's procedure for reporting new information on a prior HIB report	N/A
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B.	The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
	SUB-TOTAL (possible 6)	3
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))		
Indicator - Option A (for schools that had at least one report of HIB)		
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:		
A.	Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	2
B.	Completion of the investigation within 10 school days of the written incident report.	3
C.	Preparation of a written report on the findings of each HIB investigation.	3
D.	Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	2
Indicator - Option B (for schools that had no reports of HIB)		
A.	The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B.	The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C.	The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D.	The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
	SUB-TOTAL (possible 12)	10
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)		
Indicator		
A.	The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B.	The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
	SUB-TOTAL (possible 6)	4
	TOTAL SCORE (possible 78)	62

New Jersey Department of Education
 School Self-Assessment for Determining Grades
 Under the Anti-Bullying Bill of Rights Act (ABR)
SUMMARY REPORT

District Name: West Orange
School Name: WOHS

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17A)		
Indicator		
A.	The school annually <u>establishes</u> HIB Programs, approaches and initiatives.	2
B.	The school annually <u>implements</u> and documents HIB programs, approaches or other initiatives.	2
C.	The school annually <u>assesses</u> HIB programs, approaches or other initiatives.	2
D.	The school's HIB programs, approaches or other initiatives are designed to create <u>school-wide conditions</u> to prevent and address HIB.	3
E.	The school safety team (SST) has <u>identified patterns</u> of HIB and reviewed school climate and school policies for the prevention of HIB	2
	SUB-TOTAL (possible 15)	11
Core Element #2: Training on the BOE – approved HIB Policy (N.J.S.A. 18A:37-17b and c)		
Indicator		
A.	School employees, contracted service providers and volunteers are provided training on the HIB policy.	2
B.	The HIB policy training includes instruction on preventing HIB on the basis of <u>protected categories</u> enumerated in the ABR, <u>and other distinguishing</u> characteristics that may incite incidents of discrimination or HIB.	3
C.	The HIB policy was <u>discussed</u> with students, in accordance with the district's process for these discussions.	2
	SUB-TOTAL (possible 9)	7
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A 18A:37-26a)		
Indicator		
A.	Each teaching staff member completed at least 2 hours of <u>instruction in suicide prevention</u> that included information on HIB in each five-year professional development period."	3
B.	Each teaching staff member completed at least 2 hours of <u>instruction on HIB prevention</u> , in each five-year professional development period.	3
C.	The school anti-bullying specialist (ABS) was given <u>time during the usual school schedule</u> to participate in <u>in-service training</u> in preparation to act as the ABS	3
D.	The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E.	School leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	2
	SUB-TOTAL (possible 15)	13
Core Element #4: Curriculum and Instruction of HIB and Related Information and Skills (N.J.S.A. 18A:37-29)		
Indicator		
A.	The school provided ongoing, <u>age-appropriate instruction</u> on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B.	The school observed the " <u>Week of Respect</u> ," during the week beginning with the first Monday in October of each year, <u>recognizing the importance of</u> character education by providing <u>age-appropriate instruction</u> focusing on HIB prevention.	3
	SUB-TOTAL (possible 6)	5

New Jersey Department of Education

School Self-Assessment for Determining Grades
Under the Anti-Bullying Bill of Rights Act (ABR)

SUMMARY REPORT

District Name: West Orange

School Name: WOHS

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicator	
A. The principal appointed a school anti-bullying specialist (ABS).	3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC). Enter the total number of meetings.	3
C. The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB. Enter the total number of all SST meetings:	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))	
Indicator – Option A (for schools that had at least one report of HIB)	
A. The school implemented the district's procedure for reporting HIB that includes all required elements..	3
B. The school implemented the district's procedure for reporting new information on a prior HIB report	2
Indicator – Option B (for schools that had no reports of HIB)	
A. The school not only has a process for implementing the district's procedure for reporting HIB but also incorporates elements of effective prevention which resulted in no incidents of HIB.	
B. The school fosters a positive school climate that encourages reports of all concerning behaviors, including HIB	
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
Indicator – Option A (for schools that had at least one report of HIB)	
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B. Completion of the investigation within 10 school days of the written incident report.	3
C. Preparation of a written report on the findings of each HIB investigation.	3
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	3
Indicator – Option B (for schools that had no reports of HIB)	
A. The school has a procedure for notifying parents of alleged offenders and alleged victims in each reported HIB incident.	
B. The school has a procedure in place to ensure completion of each investigation within 10 school days of the written report.	
C. The school has a procedure in place to prepare a written report on the findings of each HIB investigation.	
D. The school has a procedure for reporting the results of each investigation to the chief school administrator (CSA) within 2 school days of completion of the investigation.	
SUB-TOTAL (possible 12)	12
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicator	
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the school's website per the ABR and the requirement of the NJDOE	1
SUB-TOTAL (possible 6)	4
TOTAL SCORE (possible 78)	65

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. - September 22, 2014
West Orange High School
51 Conforti Avenue

Agenda Addendum

B. CURRICULUM AND INSTRUCTION

2. Recommend approval of the following Field Trip request:

Group/Grade	Destination
Redwood Kindergarten	Fairfield Farms, Fairfield NJ

D. FINANCE

29. Recommend approval/acceptance of Applications for School Business requests:

Name	Conference	Dates	Amount	Funded
Patricia Aldworth	Career Choices Implementation Workshop	10/21/14-10/22/14	<u>\$223.80</u>	Local Funds
<u>Madelin Fernandez-Perez</u>	<u>HESAA Training for Counselors South Orange, NJ</u>	<u>12/5/14</u>	<u>\$0</u>	
<u>Aldo Casale</u>	<u>HESAA Training for Counselors Lakewood, NJ</u>	<u>10/21/14</u>	<u>\$0</u>	
<u>Aldo Casale</u>	<u>Gallatin School of Individualized Study at NYU New York, NY</u>	<u>10/17/14</u>	<u>\$0</u>	
<u>Susan Wright</u>	<u>Woodcock Johnson IV Tests of Achievement New Providence, NJ</u>	<u>11/21/14</u>	<u>\$185</u>	Local Funds
<u>Joshua Goldfarb</u>	<u>NJ Council for Social Studies Piscataway, NJ</u>	<u>10/22/14</u>	<u>\$85.66</u>	Local Funds
<u>Anthony Edelstein</u>	<u>Mock Trial Workshop New Brunswick, NJ</u>	<u>10/21/14</u>	<u>\$0</u>	
<u>Julie Matz</u>	<u>NJASL Fall Conference Long Branch, NJ</u>	<u>10/26/14-10/27/14</u>	<u>\$95</u>	Local Funds

<u>Lisa Touzeau</u>	<u>NJASL Fall Conference Long Branch, NJ</u>	<u>10/26/14-10/27/14</u>	<u>\$95</u>	<u>Local Funds</u>
<u>Sandra Bochese</u>	<u>NJASL Fall Conference Long Branch, NJ</u>	<u>10/26/14-10/27/14</u>	<u>\$95</u>	<u>Local Funds</u>
<u>Christina Rivera</u>	<u>NJASL Fall Conference Long Branch, NJ</u>	<u>10/26/14-10/27/14</u>	<u>\$95</u>	<u>Local Funds</u>
<u>Cheryl Butler</u>	<u>College Board Counselor Workshop Whippany, NJ</u>	<u>9/29/14</u>	<u>\$0</u>	
<u>Nelson Sanchez</u>	<u>New Jersey School Counselor Conference Fall 2014</u>	<u>10/12/14-10/13/14</u>	<u>\$305.25</u>	<u>Local Funds</u>
<u>Lisette Villalobos</u>	<u>Make Your Mark, AENJ Long Branch, NJ</u>	<u>10/5/14-10/7/14</u>	<u>\$218.25</u>	<u>Local Funds</u>
<u>Rossanna Santos</u>	<u>2014 HESSA Training Institute For School Counselors South Orange, NJ</u>	<u>12/5/14</u>	<u>\$0</u>	
<u>Rachel Rosen</u>	<u>HESSA Financial Aid Training South Orange, NJ</u>	<u>12/5/14</u>	<u>\$0</u>	
<u>Melanie Valentino</u>	<u>Diversity Council 1st Membership General Meeting Union, NJ</u>	<u>10/2/14</u>	<u>\$0</u>	
<u>Nicole Krulik</u>	<u>New Jersey Art Educators Long Branch, NJ</u>	<u>10/5/14-10/7/14</u>	<u>\$95.00</u>	<u>Local Funds</u>
<u>Demond Cowins</u>	<u>Cooperative Education Meeting Matawan, NJ</u>	<u>10/10/14</u>	<u>\$0</u>	
<u>Kathryn Furey</u>	<u>2014 HESSA Training Institute For School Counselors South Orange, NJ</u>	<u>12/5/14</u>	<u>\$0</u>	
<u>Diane LaPenta</u>	<u>AENJ Make Your Mark 2014 Conference Long Branch, NJ</u>	<u>10/6/14-10/7/14</u>	<u>\$175</u>	<u>Local Funds</u>
<u>Cheryl Ann Dunlap</u>	<u>Skills USA Fall Leadership Conference Monroe, NJ</u>	<u>10/10/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Mary Maliszewski</u>	<u>NAfME Nashville, TN</u>	<u>10/26/14-10/28/14</u>	<u>\$645.00</u>	<u>Local Funds</u>
<u>Patricia Vales</u>	<u>Dodge Festival (Poetry) Newark, NJ</u>	<u>10/24/14</u>	<u>\$0</u>	
<u>Lois Menkin</u>	<u>Building Foundations in Early Childhood Education Union, NJ</u>	<u>10/24/14</u>	<u>\$0</u>	

<u>Patricia Guerriero</u>	<u>Building Foundations in Early Childhood Education Union, N</u>	<u>10/24/14</u>	<u>\$0</u>	
<u>Robin Zanoni</u>	<u>PARCC ELA/Literacy Assessments New Providence, NJ</u>	<u>10/6/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Jessica Morano</u>	<u>PARCC ELA/Literacy Assessments New Providence, NJ</u>	<u>10/6/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Donna Nicinski</u>	<u>PARCC ELA/Literacy Assessments New Providence, NJ</u>	<u>10/6/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Lesley Diglio</u>	<u>PARCC ELA/Literacy Assessments New Providence, NJ</u>	<u>10/6/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Larry Miller</u>	<u>Connected Mathematics Project 3, Fairfield, NJ</u>	<u>10/2/14</u>	<u>\$125.00</u>	<u>Local Funds</u>
<u>Gregory Marchesi</u>	<u>NJCAHPE & NJPSA Meeting 1 Monroe, NJ</u>	<u>9/23/14</u>	<u>\$13.02</u>	<u>Local Funds</u>
<u>Laura Arredondo</u>	<u>New Bilingual/ESL/ELS Supervisor Training Edison, NJ</u>	<u>10/7/014</u>	<u>\$0</u>	
<u>Cheryl Butler</u>	<u>Developing SGO's For School Counselors Monroe, NJ</u>	<u>10/22/14</u>	<u>\$149.00</u>	<u>Local Funds</u>
<u>Nancy Mullin</u>	<u>NJCTE Advisory Council Meeting Trenton, NJ</u>	<u>10/30/14</u>	<u>\$0</u>	
<u>Barbara Kivlon</u>	<u>PARCC ELA/Literacy Assessments New Providence, NJ</u>	<u>10/6/14</u>	<u>\$50.00</u>	<u>Local Funds</u>
<u>Kevin Alvine</u>	<u>NJAHPE & NJPSA Monroe, NJ</u>	<u>9/23/14</u>	<u>\$0</u>	
<u>Nancy Mullin</u>	<u>NJASL 2014 Long Branch, NJ</u>	<u>10/26/14-10/27/14</u>	<u>\$95</u>	<u>Local Funds</u>
<u>Stephanie Suriano</u>	<u>NJ Science Convention</u>	<u>10/14/14-10-15/14</u>	<u>\$348.86</u>	<u>Local Funds</u>